



NORTH CAROLINA  
NURSES ASSOCIATION.

# NCNA Leadership Academy APPLICATION FOR APPOINTMENT – 2023

## APPLICATION PROCEDURE AND SELECTION OF CANDIDATES

All interested NCNA members are invited to apply for the NCNA Leadership Academy. A select committee of NCNA members will review applications and name up to 20 participants for the 2023 NCNA Leadership Academy Class. Efforts will be made to balance participants according to nursing specialty, geography, gender, etc. All participants selected for the program will be required to pay an all-inclusive, one-time tuition fee of \$1,850. Attendance at all workshops is mandatory, and NCNA will provide training sessions, overnight accommodations, meals, and instruction materials for three retreats. Costs for lodging, meals and materials are included in the \$1,850 tuition fee. Application forms should include as much information as possible. However, the answers should be limited to the space available. **All applications must be received by October 31, 2022 by 5 pm.** NO APPLICATION WILL BE ACCEPTED AFTER OCTOBER 31, 2022.

All participants will be provided with a shared hotel room for each retreat and will be shared with another member of the Leadership Academy. Room assignments will be made by NCNA Staff and roommates will be changed every retreat to allow for networking with other Leadership Academy participants. Each participant is required to stay onsite at the host hotel. Participants with special considerations that desire a private room may request NCNA to arrange for this after payment for the difference in room rates is paid in full to NCNA. No participant(s) shall make reservations independently.

The NCNA Leadership Academy is open to all members of the North Carolina Nurses Association. The committee will be seeking representation from a cross-section of the profession. These leaders and potential leaders will be active either in business, education, the arts, religion, government, community-based organizations, ethics or minority groups, or nursing specialty areas, and will reflect the diversity of the organization.

**ELIGIBILITY:** At least 2 years of experience in a leadership role (work, volunteer, or other setting), NCNA membership, and employer commitment to support time away from work required to complete the program.

*Please type and complete each section fully. Applications must be signed by both applicant and employers and returned no later than October 31, 2022. Applications should contain a recent photograph suitable for use in publications and for publicity.*

### I. PERSONAL DATA

Full Name

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Gender

Place of Birth

Length of Residence in North Carolina

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Home Address

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Home Phone

Business Phone

Email

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NCNA Membership Number

Year Licensed

Nursing Specialty

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Certifications/Designations Earned

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### II. EDUCATION *(Begin with high school, college(s), advanced degrees and/or specialized training)*

A. Name and Location of School

Dates (from-to)

Degree

Major

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B. Recognition for Academic Performance

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C. Activities (Leadership positions held, special recognition received during educational pursuits):

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**III. WORK EXPERIENCE**

Present Employer

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Position Title

Since (month/year)

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A. Briefly describe your responsibilities in your job, number of hours worked per week, etc.:

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B. List previous work experience in reverse chronological order (Include active military duty):

Employer

Title/Responsibility

From

To

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C. What do you consider your highest professional achievement to date?

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D. Professional Affiliations/Involvement (*Please include NCNA or other professional involvement. Do NOT include civic organizations, public office or community activities in this section.*)

Name of Group

Positions Held or Assignments

Period of Affiliation

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**IV. COMMUNITY INVOLVEMENT**

A. Include community, civic, religious, political, government, social, athletic, or other activities. (Do NOT include professional activities) Indicate major role in the organization at this time or in the last 2 years:

*Organization*

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*Assignment/Position*

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*Responsibilities/Contributions*

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*Organization*

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*Assignment/Position*

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*Responsibilities/Contributions*

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*Organization*

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*Assignment/Position*

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*Responsibilities/Contributions*

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B. If you have additional significant community, civic, religious, political, social, athletic, or other areas of active involvement, please list below:

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C. What do you consider your most important accomplishment in one of the above organizations? Why?

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D. How much time each month do you commit to volunteer work?

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E. With what kinds of volunteer activities would you like to become active with in the future?

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F. If you have not had the time or interest to become actively involved, what conditions have changed that now enable you to seek involvement in the community?

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## V. GENERAL INFORMATION

A. What do you feel are the three most significant challenges facing the nursing profession today?

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What do you feel needs to be done about one of these issues?

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B. What do you feel are the three most significant issues facing North Carolina today? What can/should nurses do to address one of these issues?

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C. What specific skills/knowledge do you hope to gain from your participation in the NCNA Leadership Academy and how would you hope to apply that knowledge?

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## VI. RECOMMENDATIONS

Please provide the names, telephone numbers, AND email addresses for three individuals who will be willing to provide a recommendation if requested.

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## VII. COMMITMENT

(To graduate from the NCNA Leadership Academy, a participant is required to attend all sessions. Participants are also strongly encouraged to attend NCNA meetings and events.)

- **Orientation Conference Call:** February 27, 2023 @ 12:00 pm
- **Retreat One:** March 30-31, 2023 – Blowing Rock, NC
- **Retreat Two:** June 8-9, 2023 – Beaufort, NC
- **Retreat Three:** August 3-4, 2023 – Triangle NC, Exact Location TBD
- **NCNA Annual Convention:** September 14-15, 2023 – Benton Convention Center, Winston-Salem, NC

I understand the purposes of the NCNA Leadership Academy and if I am selected I will devote the time and resources necessary to complete the program. Although emergencies may arise, any participant missing more than one day, for whatever reason, may be asked to withdraw from the program and no portion of the tuition shall be refunded. I understand the above commitments and agree to be bound by them in signing this application.

Applicant Signature

Date

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## TUITION

If selected for the NCNA Leadership Academy, you will be billed for the \$1,850 tuition fee, which covers all program costs, including room and meals at the retreats. PLEASE SELECT ONE.

My employer will pay the \$1,850 tuition fee      OR       I will pay the \$1,850 tuition fee.

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## EMPLOYER COMMITMENT

This application has the approval of this organization and the applicant has our full support, which includes the time required to participate in the program.

Signature

Title

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Print Name

Phone Number

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### APPLICATIONS SHOULD BE MAILED TO:

NCNA Leadership Academy  
4350 Lassiter at North Hills Avenue, Suite 250  
Raleigh, NC 27609

OR EMAILED TO: [RNs@ncnurses.org](mailto:RNs@ncnurses.org)

ALL APPLICATIONS MUST BE RECEIVED BY 5:00 pm **OCTOBER 31, 2022**